



# SPRING-FORD AREA SCHOOL DISTRICT

SPRING-FORD AREA SENIOR HIGH SCHOOL – 10-12<sup>TH</sup> GRADE CENTER

350 SOUTH LEWIS ROAD, ROYERSFORD, PA 19468

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May 10, 2017

## ADMINISTRATION

Dr. Patrick Nugent  
Principal

Dr. Jeffrey Kollar  
House Principal - Grade 12

Dr. Robert Colyer  
House Principal - Grade 11

Mrs. Elaine Ruppert  
House Principal - Grade 10

SUBJECT: Senior Final Exams

Dear Parent/Guardian,

As the school year draws to a close we must prepare and plan for senior final exams. As your son or daughter prepares for their final examinations, it is very important to note that final exams do account for 10% of a student's yearly grade in his/her major academic courses.

The last day of regular classes for senior students is Tuesday, June 6<sup>th</sup> with senior final exams beginning on Wednesday, June 7<sup>th</sup> and concluding on Friday, June 9<sup>th</sup>. A defined schedule will be posted on the High School web site as well as posted outside of the senior house office by Tuesday, May 30<sup>th</sup>. During the exam window, senior students are only required to be in school during their defined exam sessions.

During the senior final exams, if personal transportation is not available, students may still ride their normal bus. Students who remain in the school building will be required to report to a mandatory study hall after their daily exams. Students remaining in the building will have a scheduled lunch from 11:12 AM – 11:41 AM. Any student needing to stay must sign up in the 12<sup>th</sup> grade house office each day so we can plan accordingly. Bus transportation will also occur at the standard 2:20 dismissal time.

All students are required to complete a final exam for a major course of study unless they have qualified for a final exam exemption. Students who do qualify for a final exam exemption must complete and submit a final exam exemption form signed by both the parent and student - available from their teacher(s).

We are communicating this information in advance to allow for you and your son/daughter to be aware of the exam schedule, plan accordingly related to our alternate schedule on June 7, 8, and 9, and to arrange for alternate transportation.

It is also important to remind all seniors that student obligations must be fulfilled prior to participation in the graduation ceremony. Students who fail to fulfill this requirement will be unable to participate in commencement exercises.

Sincerely

High School Administration